

Meeting room request during ICNC 2016



Room *(please select one room)*

E001 (18 persons) / E002 (12 persons)

Date *(please select one day)*

2 May / 3 May / 4 May / 5 May

Number of hours *(max 4 hours)*

Time

Number of participants during meeting

Your Details

Name

Company

E-mail

Telephone

Bookings

- The rooms are available between 08:00 and 20:00 on days of the conference.
- Bookings may be made a maximum of one week prior to the congress.
- Bookings may only be made by completing and emailing this form to icnc2016@cimglobal.eu
- Bookings are not confirmed until you have received a confirmation via e-mail.
- In principle, all applications will be treated on a first come, first serve basis.

Catering services

- A range of catering is available to your meeting room. This must be ordered in advance by filling in this form.
- Once ordered catering can only be cancelled with five complete working days' notice before the congress.
- An invoice will be sent after the confirmation.

Billing address

Catering package *(please see website for the number of package)*

1 / 2 / 3 / 4

Number of participants

Name

Company

Address

Postal code, city

Country

E-mail

Telephone

Signature